



The core functionality of any accounts software package centers around a strong set of financial ledgers. Whilst the operation of these ledgers would follow a global standard, we feel that Intact presents these modules in a most user friendly and powerful manner.

The core Financial Modules are:

- |                    |                       |
|--------------------|-----------------------|
| - Sales Ledger     | - Purchase Ledger     |
| - Nominal Ledger   | - Bank Reconciliation |
| - Multi Currency   | - Management Accounts |
| - Report Generator | - Form Designer       |
| - Basic Invoicing  |                       |



## Sales Ledger

The Sales Ledger offers the ability to:

- Display the customer name, balance and contact details on a single screen in list format.
- Search or sort by code, name, area, rep, route with a quick search facility always "live".
- Show the balance on customer accounts divided into billed, unbilled and on order totals.
- Drill down to each account to display the ledger transactions with the ability to further drill down to the original transaction which can be reprinted at that time.
- Access detailed customer sales history with two or three keystrokes.
- Edit, print or add items to a customer price list from the sales ledger screen.
- Allocate or un-allocate payment against individual invoices—put invoices on hold—put customers on hold.
- Print statements of account either quickly from the customer ledger screen or as a batch from the statement print facility.
- Force particular customers to give customer reference numbers.
- Ensure that the customer's VAT rate or nominal code is always used instead of the product's code or VAT rate.
- Edit, print or design detailed month end reports or user specific reports using the report generator.
- Apply credit charges to selected accounts if invoices are outside of agreed credit terms.
- Print address labels and mere letters using Microsoft Word.

## Purchase Ledger

The Purchases Ledger offers the ability to:

- Quickly find and drill down into supplier accounts to show all ledger transactions.
- View the original transactions and any related documentation such as GRN items.
- Produce suggested payment listings taking credit terms and due dates for payment into account.
- Print cheques and remittance advice notes from the payments section of the purchases daybook.
- Analyse your turnover with individual suppliers on screen, without the need for printing a report.
- Display the posting map for any transaction on any screen by pressing "P"
- Prepare and send electronic payments for suppliers using the EFT settings.
- Accommodate payment run settlement discounts.
- Check and warn against duplicate invoice reference numbers.
- Enter due date for payment against individual invoice entries



*These are only a sample selection of the features available. The full range can be seen in a demo set. For a commitment free demonstration contact us today.*